

Event Question Sheet

Please answer the following questions to the best of your ability. Type your response in a separate document saved as "eventproposal_your event name". Send your event proposal to hannah@revivetheroots.org. You are welcomed to include any applicable supporting materials.

All submissions are due by 03/25/2019. If you have any question contact hannah@revivetheroots.com

- 1. Describe the event you wish to coordinate, including the intent and purpose of the event.**
- 2. How does your event plan to create an ecologically regenerative and dynamic social experience?**
- 3. Date and time that event will occur:**
- 4. How many attendees to you anticipate?**
- 5. How do you intend to publicize your event?**
- 6. How will you be funding the event?**
- 7. What resources does your event require? Consider what facilities your event will need including but not limited to: power, lighting, and bathrooms.**
- 8. Will you event require staff? How many? Will your staff be volunteers or receive pay for their work?**
- 9. Will you be selling tickets for the event? How will funds raised be allocated?**

Main Contact Information:

Name: _____

Phone: _____

Email: _____

Secondary Contact Information:

Name: _____

Phone: _____

Email: _____

Review process and criteria:

1. Board members will review your application to assess its potential for success and how the proposed event will progress the mission of Revive the Roots.
2. You will be contacted for a 1 on 1 meeting either by phone or in-person.
3. After a meeting is conducted the board will have a final discussion and either approve or deny the event proposal.
4. You will receive notice of approval or rejection by 04/01/2019.